

# SCHOOL RECOMMENDATION & RELEASE OF STUDENT RECORDS



## RELEASE OF STUDENT RECORDS

Name of Applicant: \_\_\_\_\_

Grade Applying for: \_\_\_\_\_

The student named above is seeking admission to Academy at the Lakes, an independent coeducational day school located in Tampa Bay, Florida. The school curriculum is college preparatory. This form will be used solely for the admissions process and will not become a part of the student's permanent school record. The Admissions Committee cannot act on the application for admission until this information has been received.

I/We do hereby authorize Academy at the Lakes to contact schools and other sources to obtain information to support this application and I/we will not seek access to confidential recommendation and evaluation materials before or after the admission decision is made. I/We release every person and institution from all liability resulting from or pertaining to the furnishing of records, documents and other information provided to Academy at the Lakes for that purpose.

In order to complete the application, I authorize the release of my child's academic records and psychological testing scores as requested by Academy at the Lakes. After acceptance has been offered, I authorize release of the full record when transfer to Academy occurs.

Signature  
Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

## SCHOOL RECOMMENDATION FORM FOR ADMISSION TO GRADES 1-12

Please complete this form and fax or mail along with a transcript of past and current grades earned to date. Please include an explanation of the marking system you use, all standardized test scores for achievement, ability and intelligence tests.

FAX: (813) 949-0563 • MAIL: 2331 Collier Parkway, Land O'Lakes, FL 34639

We would appreciate your observations about the areas listed below. Indicate your ratings by numbers 1 to 5 in the right hand column.

AREAS	1	2	3	4	5	YOUR RATING
Academic Ability	Exceptionally Promising	Fine Student	Capable of Passing Work	Marginal Ability	Poor Academic Ability	
Integrity	Exceptionally Upright	Noticeably Upright	Upright	Weak or Questionable	Record of Dishonesty	
Conduct	Outstanding	Generally Excellent	Good or Acceptable	Marginal	Poor Behavior Habits	
Initiative/Drive	Outstanding	Well Above Average	Generally Strong	Occasionally Weak/Lacking	Very Weak	
Personal Overall Qualities	Outstanding Person, Tops in All Respects	Generally Quite Strong	Generally Okay. No Strengths, No Weaknesses	Not Very Outgoing, Immature	Poor Impression, Very Immature	
Care & Concern for Others	Outstanding	Excellent	Good	Lacks Concern	Unconcerned	
Emotional Adjustment	Exceptionally Well Adjusted	Well Balanced	Usually Well Balanced	Excitable or Unresponsive	Apathetic or Very Emotional	
Developmental Readiness	Well Above Grade Level	Above Grade Level	On Grade Level	Below Grade Level	Two or More Years Below Grade Level	
Recommendation as a Person	Outstanding	Excellent	Good	Fair	Poor	
Recommendation as a Student	Outstanding	Excellent	Good	Fair	Poor	

(over please)

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We would appreciate receiving your answers to the following questions that relate to the candidate. Please elaborate on your affirmative answers to questions 2-4.

1. Is the candidate in good standing and eligible to re-enter your school if you offer the next grade level?

Yes \_\_\_\_\_ No \_\_\_\_\_

2. Has any disciplinary action ever been taken against this student?

Yes \_\_\_\_\_ No \_\_\_\_\_

If Yes, Please explain: \_\_\_\_\_

\_\_\_\_\_

3. Has any disciplinary action involved alcohol or drugs?

Yes \_\_\_\_\_ No \_\_\_\_\_

If Yes, Please explain: \_\_\_\_\_

\_\_\_\_\_

4. Does the candidate have any significant limitations or weaknesses:

Yes \_\_\_\_\_ No \_\_\_\_\_

If Yes, Please explain: \_\_\_\_\_

\_\_\_\_\_

5. Are parents cooperative/supportive?

Yes \_\_\_\_\_ No \_\_\_\_\_

If your school is private, are financial responsibilities met on time?

Yes \_\_\_\_\_ No \_\_\_\_\_ Not Applicable \_\_\_\_\_

6. How would you compare this student to others whom you have observed in similar circumstances?

Below Average \_\_\_\_\_ Fair \_\_\_\_\_ Average \_\_\_\_\_ Above Average \_\_\_\_\_ Excellent \_\_\_\_\_ Outstanding \_\_\_\_\_

Any further comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Printed Name: (Dr., Mr., Mrs., Ms.) \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

School Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

THANK YOU FOR YOUR TIME AND EFFORT IN EVALUATING THIS STUDENT AND ASSISTING BOTH THE APPLICANT AND THE ACADEMY. You are welcome to call if you would like to discuss the candidate personally. Your information will remain confidential.



Academy at the Lakes - Admissions Office  
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